

LEGAL NOTICE

NOTICE OF COMPLETION OF 2020 TENTATIVE ASSESSMENT ROLL (PURSUANT TO SECTIONS 506 AND 526 OF THE REAL PROPERTY TAX LAW)

NOTICE IS HEREBY GIVEN, that the Assessor for the Town of Clarendon, County of Orleans, has completed the Tentative Assessment Roll for the current year and that a copy will be on file on May 1st at the **Assessor's Office, Town of Clarendon, 16385 Church St., P.O. Box 145, Clarendon, NY 14429.**

Due to the present COVID-19 crisis and necessary, ongoing ***social distancing protocols*** to protect the public and town staff, the Tentative Assessment Roll cannot be examined in person. However, it will be available online for viewing on the Assessor's Home Page at www.townofclarendon.org. If a person does not have access to the Internet, they may call the Assessor's Office at the number below for information concerning the Tentative Assessment Roll or answers to other inquiries.

Although the Assessor or his designee is typically in attendance with the Tentative Assessment Roll for certain periods for the public to review it and ask questions, this will not be possible this year due to ***social distancing***. All inquiries must be made by mail, email, phone, fax, or the Mail Drop Box located near the entrance door to the Town Clerk's Office.

HEARING OF ASSESSMENT COMPLAINTS

The Board of Assessment Review is scheduled to meet on Tuesday, June 9th via ***telephone conference*** between hours of 3:00 P.M. and 5:00 P.M. and 6:00 P.M. to 8:00 P.M., to hear and examine all formal complaints in relation to assessments upon the application of any person believing that they have been aggrieved. Since in-person hearings will not be held while ***social distancing protocols*** are in effect, it is imperative that a fully completed RP-524 complaint form with all supporting documentation be submitted via mail, email, fax, or Town Clerk Mail Drop Box to the Assessor's Office before June 9th ***if possible*** to afford sufficient time to adequately prepare for the hearings. Once a properly completed complaint form is received, a complainant will be contacted to schedule an appointment for their telephone conference hearing with the Board of Assessment Review. While complaints may be filed until 8:00 P.M. on June 9th, the Board will not hear them until a future date and time. Complainants will be contacted to schedule this appointment.

Persons who file a complaint have the option to have the Board review their complaint form without having a telephone conference. The Board will inform them in writing of its decision. Complainants will have opportunity to choose this option when contacted to schedule an appointment.

Complaint forms cannot be filed until after May 1st. The complaint form and the publication "Contesting Your Assessment in New York State" are available online at NYS Tax & Finance at www.tax.ny.gov or the Assessor's Home Page at www.townofclarendon.org.

Since this a public meeting that the public is allowed to listen to, dial-in instructions for a telephone connection to the meeting will be made available after May 1st on the town's website or by contacting the Assessor's Office.

Robert A. Criddle, IAO
Assessor

Phone: 585-638-6371, Ext. 103

FAX: 585-638-7220

Email: assessor@townofclarendon.org

Dated this 24th day of April 2020